MACHINE SHOP ACCESS

MACHINE SHOP ACCESS POLICY:
Students need to obtain required training to access the Machine Shop. Training will be provided through modules. The student’s level of training will be indicated on a Machine Shop Badge, which needs to be displayed at all times when in the Machine Shop.

Required Basic Training Module (two three-hour sessions)
- Basic Training Module is a prerequisite to a Lathe and/or Mill module
- Sign-up Sheet located outside the Mechanical Engineering main office
- Machine Shop Badge available in the Mechanical Engineering main office upon successful completion of the Basic Training Module

Lathe and/or Mill Module (six three-hour sessions)
- Basic Training Module certification prerequisite to taking a Lathe and/or Mill module
- Sign-up Sheet located outside the Mechanical Engineering main office
- Machine Shop Badge available in the Mechanical Engineering main office upon successful completion of the Lathe and/or Mill module

* Space in modules is limited and available on a first-come-first-served basis. A $25 shop fee per module is payable through the Department of Mechanical Engineering website.

Sophomores:
- Sign up for Basic Training Module

Juniors/Seniors:
- Request your Machine Shop Badge from the ME front office (after Oct. 1)
  (if you have successfully passed ME 2655 or 2660 prior to Fall 2014)
- Sign up for Basic Training/Lathe/Mill modules as needed

Transfer and Graduate Students:
- Sign up for Basic Training Module
- Sign up for Lathe and/or Mill module

Sign-up Sheets located outside of ME Main Office