Online SIGN IN

1. **GO TO: TA-QUEUE.ENG.UTAH.EDU**
   You can do this from your personal computer, or the sign in laptop at the front of the tutoring center

2. **LOG IN WITH YOUR CIS INFO**
   If you are using the Tutoring Center laptop do not forget to log out once you're finished

3. **ENROLL IN "MECHANICAL ENGINEERING TUTORING"**
   Scroll down and click "Enroll". You only need to do this once! Then the Tutoring Center queue will be at the top of your page and you will click "Go" to open it

4. **ENTER THE QUEUE**
   Each time you have a question click "Enter Queue" and type your class & question. A tutor will see your information and come help you as soon as they can.

5. **LOG OUT/RE-ENTER THE QUEUE**
   If you are using the sign in laptop, do not forget to log out once you're finished. If you are using a personal computer, you can stay logged in and re-enter the queue if you have another question.